

Wednesday, 31 January 2018

Parents Evening

Dear Parent/Carer

The teachers will be available to discuss your child's progress on **Tuesday 27th February** from **5.00pm to 7.00pm** and on **Wednesday 28th February** from **3.30pm to 5.30pm**.

Please state your preferred time on the slip below and we will do our best to accommodate you. Although we need a form for each child, if you include each of your children on the forms we will attempt to make your appointments as close together as possible.

It would be helpful to make your preferred time as wide as possible e.g. any time after 6.00pm/before 7.30pm.

Appointments will be allocated on a first come first served basis. Slips need to be back in school by **Monday 5th February** and we will notify you of your time on **Friday 9th February**.

Please note there will be no crèche available.

Yours Sincerely
J. Clayton

Principal

.....
I would like to arrange an interview with my child's class teacher. (Please tick a preferred time and give a second choice if possible)

Tuesday between

5.00 – 5.30
5.30 – 6.00
6.00 – 6.30
6.30 – 7.00

Wednesday between

3.30 – 4.00
4.00 – 4.30
4.30 – 5.00
5.00 – 5.30

Signed Parent/Carer

I have children in the following classes.

Name.....Class.....

Name.....Class.....